

GOVERNMENT OF ASSAM
OFFICE OF THE PRINCIPAL :::::::::: DIBRUGARH POLYTECHNIC, LAHOWAL
DIBRUGARH

NOTICE

All students, parents, faculty members and non teaching staff are here by asked to register themselves in the portal www.dibrugarhpolytechnic.edugrievance.com or through direct link in the institute website www.dibrugarhpolytechnic.org for online grievance redressal of the type and description as listed below.

The hall ticket to be entered by the students in the registration page of students registration will be their own Roll No.

Sl No	Grievance type	Description
1	Grievance on discrimination by students from SC/ST/Minority/Women/Disabled Categories	Complaints on discriminatory treatments faced by students from SC/ST/Minority/Women/Disabled categories or other kinds of discrimination on the basis of their race, color, religion, sex, sexual orientation, national origin, age etc.
2	grievance regarding college transportation	transportation
3	Grievance regarding non-transparent or unfair evaluation process	Complaints related to unfair practices in assessment processes including biased evaluation, non-transparency in internal mark assessment etc.
4	Grievance related to Admission	Specific concerns or complaints about the admissions processes including making admission contrary to merit determined in accordance with the declared admission policy of the institute, irregularity in the admission process adopted by the institute, refusing admission in accordance with the declared admission policy etc
5	Grievance related to Attendance	Complaints related to attendance shortages, non-transparency or partiality in attendance procedures, publishing of attendance etc.
6	Grievance related to charging of fees	Complaints related to overcharging of fees, compelling students to pay fees in respect of any course of study which they do not intend to pursue, different fee structure for same course, refund of fees or other fee related issues in the institution.
7	Grievance related to harassment by students or teachers	Complaints regarding harassment by fellow students or teachers which is insulting or annoying to the victim.
8	Grievance related to provision of student amenities and quality education as promised or required to be provided	Denial of quality education as promised at the time of admission or required to be provided, lack of academic and infrastructural facilities etc.
9	Grievance related to Teachers/staff not attending their duties regularly	Complaints related to teachers (Faculty / Sr. Instructor / Jr. Instructor) / staff not doing their duties related to academics / office, unauthorized leave etc
10	Grievance related to Victimization	Grievances related to victimization of students including sexual assaults, ragging, intimidation, violation of another person's dignity, degrading or offensive acts including bullying, threatening, use of abusive words, insulting, mental or physical torture etc.
11	Non-observation of AICTE norms and standards	Complaints related to the non-following of AICTE norms and standards in case of admission, attendance, infrastructure and other academic activities in the institution.
12	Non-payment or Delay in payment of scholarships	Grievance related to non-payment of scholarships, continuous delay in the payment of scholarships etc.
13	Refusal to return documents such as certificates	Withholding or refusal to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by the student.

Sd/-Principal
Dibrugarh Polytechnic, Lahowal
Dibrugarh

Memo No. DP/SB/AICTE/GRC/18/

Date-02/05/2018

Copy to.:

- 1) Institute Notice Board, Girls' and Boys' hostel, Faculty common room 1 & 2, for display
- 2) To circulation (2nd, 4th and 6th Sem class)
- 3) File

Principal
Dibrugarh Polytechnic, Lahowal
Dibrugarh