

MANDATORY DISCLOSURE
DIPLOMA IN ENGINEERING PROGRAMME
2019-20



DIBRUGARH POLYTECHNIC, LAHOWAL, DIBRUGARH -786010, ASSAM

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	AICTE File No.	:	F.No. Eastern/1-4260049604/2019/EOA
	Date and Period of approval	:	10-Apr-2019, Period: 2019-20
1.	Name of the Institution	:	DIBRUGARH POLYTECHNIC, LAHOWAL, DIBRUGARH
	Address of the Institution	:	DISTRICT: DIBRUGARH STATE: ASSAM Pin: 786010
	Telephone	:	91-373-2381749(O)
	E-mail	:	principal.dibpoly@rediffmail.com
	Website	:	www.dibrugarhpolytechnic.org
2.	Name of the Trust/ Society/ Company and the Trustees	:	Government of Assam Institution
	Address of the Trust/ Society/ Company and the Trustees	:	NA
3.	Name of the Principal	:	Mr Pranab Borthakur
	Photo	:	
	Phone Number with STD code	:	Mobile Number: 7002893858
	E-mail	:	principal.dibpoly@rediffmail.com
	Highest Degree	:	M.E
	Field of specialization	:	
4.	Name of the affiliating University	:	State Council for Technical Education
5.	Governance (Members of the Board and their brief background)	:	
	Members of Academic Council	:	<p>An Academic Council of this Institute is hereby constituted with the following members to look after the academic affairs of the Institute:</p> <ul style="list-style-type: none"> i. Mr. Mozibur Rahman, Lecturer (SI Gr), Civil Engineering – Chairman ii. Mr. P.K. Tamuly, Lecturer, Electrical Engineering – Member Secretary

			iii. Mr.Pratap Ch. Bora, Sr Lecturer, (SI Gr) ,Civil Engg– Member iv. Mr. Sada Gogoi, Lecturer(SI Gr) ,Civil Engg– Member v. Mr P.K.Chanda, Lecturer(SI Gr) ,Civil Engg– Member vi. Mr Siba Baruah, Sr Lecturer(SI Gr),Mechanical Engg – Member vii. Mr Rajat Baruah, Sr Lecturer(SI Gr),Mechanical Engg– Member viii. Mr P.P Gupta, Sr Lecturer(SI Gr),Mechanical Engg – Member
	<i>Frequency of the Board Meeting and Academic Council</i>	:	Once in a month(academic council) Once in a year (Board meeting)
	<i>Organizational chart and processes</i>	:	
	<i>Nature and Extent of involvement of Faculty and students in academic affairs/improvements</i>	:	The basic aim of the institute is to provide quality education .The faculty members are committed to nurture the talents of its students and help them to realize their true potential by engaging them in various interactive sessions.
	<i>Mechanism/ Norms and Procedure for democratic/ good Governance</i>	:	The Institute has developed following methods: a) Regular departmental meetings amongst Principal, HODs and faculty. b) Academic Council meeting of the Institute is held once in a month to discuss various academic issues and reviewing student performances. c) Development of cordial relationship between the faculty members and students hence treating all the problems related to students with utmost priority.
	<i>Student Feedback</i>	:	Regular feedbacks from students are taken for sustainable development of education.
	<i>Grievance Redressal mechanism for Faculty, staff</i>	:	Grievance Redressal Committee :

	and students		<ul style="list-style-type: none"> i. Principal – Convener ii. Mr. R.K.Pathak ,Lecturer, Mechanical Engg., - Member ix. Dr T.Tamuly, Lecturer,Physics– Member iii. Mr.K. Gogoi,Workshop suptt– Member iv. Mr S.R.Baruah,Sr Lecturer,Mechanical Engg – Member v. Sri Subhashish Rajkonwar, General Secretary,DPSU - Member
	Establishment of Anti Ragging Committee	:	<p>An Anti Ragging Committee is hereby constituted with the following faculty members and student's members of this Institute:</p> <ul style="list-style-type: none"> a) Mr P.P.Gupta,Sr Lecturer,Mechanical Engg – Chairman b) Mr.Pratap Ch. Bora,Sr Lecturer, (SI Gr) ,Civil Engg. – Member c) Mrs .M.Bailung, HOD,Electrical Engg. – Member d) Dr T.Tamuly, Lecturer,Physics– Member e) Sri A.H.Sheikh,Lecturer, Electrical Engg. – Member f) Mr. P.K.Tamuly,Lecturer ,Electrical Engineering – Member g) Sri Subhashish Rajkonwar, General Secretary,DPSU

	<i>Establishment of Online Grievance Redressal Mechanism</i>	:	EduGrievance Portal, Software Licence updates and online support
	<i>Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University</i>	:	A Grievance Redressal Committee is hereby formed with the following faculty and staff members of this Institute: i. Sri D.N.Sundi, Retd Lecturer(SG), Mathematics
	<i>Internal Quality Assurance Cell</i>	:	Internal Quality Assurance Committee 1. Mr.Pratap Ch. Bora, Sr Lecturer, (SI Gr) ,Civil Engg. –Co ordinator 2. Mr .S.J.Baruah, lecturer, Civil engg, Co-Coordinator 3. Mr P.P.Gupta, Sr Lecturer, Mechanical Engg – Member 4. Mr Siba Baruah, Sr Lecturer(SI Gr), Mechanical Engg – Member 5. Sri A.H.Sheikh, Lecturer, Electrical Engg – Member 6. Dr.U.Sharma, Lecturer(SG), Chemistry – Member 7. Mrs. M.Bailung, HOD, Electrical Engg – Member 8. Dr(Mrs)B.Mahanta, Lecturer in English- Member 9. Dr(Mrs)S.Das, Lecturer in Mathematics- Member
6.	<i>Programmes Name of Programmes approved by AICTE</i>	:	i. Civil Engineering ii. Electrical Engineering iii. Mechanical Engineering

	Name of Programmes Accredited by AICTE	:	All programmes of this Institute are approved by AICTE.
	Status of Accreditation of the Courses	:	Not applied
	Total number of Courses	:	3 (Three)
	No. of Courses for which applied for Accreditation	:	None
	Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for Courses	:	Not applied
6.	Name of the Department	:	CIVIL ENGINEERING
	Number of seats	:	60 (Sixty)
	Duration	:	3 (Three) years
	Cut off marks/rank of admission during the last three years	:	Director of Technical Education, Assam
	Fee	:	
	Placement Facilities	:	
	Campus placement in last three years with minimum salary, maximum salary and average salary	:	
6.	Name of the Department	:	ELECTRICAL ENGINEERING
	Number of seats	:	40(Forty)
	Duration	:	3 (Three) years
	Cut off marks/rank of admission during the last three years	:	Director of Technical Education, Assam
	Fee	:	
	Placement Facilities	:	
	Campus placement in last three years with minimum salary, maximum salary and average salary	:	
6.	Name of the Department	:	MECHANICAL ENGINEERING
	Number of seats	:	40 (Forty)
	Duration	:	3 (Three) years
	Cut off marks/rank of	:	Director of Technical Education, Assam

	<i>admission during the last three years</i>		
	<i>Fee</i>	:	
	<i>Placement Facilities</i>	:	
	<i>Campus placement in last three years with minimum salary, maximum salary and average salary</i>	:	
7.	FACULTY		
DEPARTMENT OF CIVIL ENGINEERING			
	• <i>Permanent Faculty</i>	:	6 (Six)
	• <i>Adjunct Faculty</i>	:	
	• <i>Permanent Faculty: Student Ratio</i>	:	
	• <i>Number of Faculty employed and left during last three years</i>	:	
DEPARTMENT OF ELECTRICAL ENGINEERING			
	• <i>Permanent Faculty</i>	:	3(three)
	• <i>Adjunct Faculty</i>	:	
	• <i>Permanent Faculty: Student Ratio</i>	:	
	• <i>Number of Faculty employed and left during last three years</i>	:	
DEPARTMENT OF MECHANICAL ENGINEERING			
	• <i>Permanent Faculty</i>	:	7(seven)
	• <i>Adjunct Faculty</i>	:	

	• <i>Permanent Faculty: Student Ratio</i>	:	
	• <i>Number of Faculty employed and left during last three years</i>	:	
DEPARTMENT OF ENGLISH			
	• <i>Permanent Faculty</i>	:	1 (One)
	• <i>Adjunct Faculty</i>	:	
	• <i>Permanent Faculty: Student Ratio</i>	:	
	• <i>Number of Faculty employed and left during last three years</i>	:	
DEPARTMENT OF HUMANITIES			
	• <i>Permanent Faculty</i>	:	1 (One)
	• <i>Adjunct Faculty</i>	:	
	• <i>Permanent Faculty: Student Ratio</i>	:	
	• <i>Number of Faculty employed and left during last three years</i>	:	
DEPARTMENT OF PHYSICS			
	• <i>Permanent Faculty</i>	:	1 (One)
	• <i>Adjunct Faculty</i>	:	
	• <i>Permanent Faculty: Student Ratio</i>	:	
	• <i>Number of Faculty employed and left during last three years</i>	:	
DEPARTMENT OF CHEMISTRY			
	• <i>Permanent Faculty</i>	:	2(Two)
	• <i>Adjunct Faculty</i>	:	
	• <i>Permanent Faculty: Student Ratio</i>	:	
	• <i>Number of Faculty</i>	:	

	<i>employed and left during last three years</i>		
DEPARTMENT OF MATHEMATICS			
	• <i>Permanent Faculty</i>	:	1 (one)
	• <i>Adjunct Faculty</i>	:	
	• <i>Permanent Faculty: Student Ratio</i>	:	
	• <i>Number of Faculty employed and left during last three years</i>	:	