

MANDATORY DISCLOSURE

DIBRUGARH POLYTECHNIC, LAHOWAL, DIBRUGARH, ASSAM



Name of the Institution : Dibrugarh Polytechnic

AICTE Permanent ID : 1-513935931

Address : Lahowal, Dibrugarh ,Assam, Pin Number : 786010

E-Mail: principal.dibpoly@rediffmail.com & principal.dibpoly@gmail.com

Name and address of the Trust/Society/Company and the Trustees

Address including Telephone, Mobile, E-Mail

Name of the Principal : Mr. Rupak Gogoi

Address: Lahowal,Dibrugarh

Mobile: 7086579776

E-Mail: principal.dibpoly@rediffmail.com & principal.dibpoly@gmail.com

i. Grievance Redressal mechanism for Faculty , staff and students:

Members of the Committee:

1. Mr Rupak Gogoi, Principal, Dibrugarh Polytechnic (Convenor)
2. Mr. Ramkrishna Pathak, HoD (i/c), Department of Mechanical Engineering. (Member)
3. Dr.(Mrs) Tulika Tamuly, Lecturer of Physics. (Member)
4. General Secretary,DPSU(Member)

ii. Establishment of Anti Ragging Committee :

Members of the Committee:

1. The Deputy Commissioner, Dibrugarh District,Dibrugarh , Assam, (Chairperson)
2. Officer In Charge, Lahowal Police Station,Dibruagr, Assam. (Member)
3. The Principal Dibrugarh Polytechnic, Dibrugarh, Assam. (Member)
4. The Chairman, Anti Ragging Sqaud, Dibrugarh Polytechnic, Dibrugarh, Assam. (Member)

iii. Establishment of Online Grievance Redressal Mechanism:

Members :

1. Mr Shekhar Jyoti Baruah, HoD (i/c) Department of Civil Engineering.
2. Mr. Ramkrishna Pathak, HoD (i/c), Department of Mechanical Engineering.

iv. Details of Grievance Redressal Committee in the Institution and OMBUDSMAN by the University:

1. Mr. Pranab Kumar Borthakur ,Retd Prinicipal, Dibrugarh Polytechnic

v. Establishment of Internal Committee

1. Dr Sampa Das, Lecturer in Mathematics, (Chairperson)
2. Sangita Duarah, Advocate (External Member)
3. Dr Babori Mahanto, Lecturer in English (Member)
4. Miss Mridushmita Baruah , Lecturer in Electrical Engineering (Member)
5. Dibya Jyoti Bhuyan , Sr Instructor in Mechanical Engineering (Member)
6. Mrs Rumita Dutta , Junior Assistant (Member)
7. Rubul Hazarika, Library Assistant (Member)
8. Poly Baruah , Office Attendant (Member)

vi. Establishment of Committee for SC/ST :

1. Mrs Minakshi Bailung, HoD (i/c), Department of Electrical Engineering (Chairperson)
2. Mrs Rishamoni Hazarika, Lecturer of Mechanical Engineering. (Member Secretary)
3. Mr. Ramkrishna Pathak, HoD (i/c), Department of Mechanical Engineering (Member)
4. Mr Mahendra Mohan Rajiung, Lecturer of Mechanical Engineering. (Member)
5. Mr Utpal Baruah, Sr Instructor, Civil Engineering (Member)
6. Mrs Bijoylakhi Deori, Jr Instructor, Painting. (Member)

vii. Internal Quality Assurance Cell:

1. Mr Shekhar Jyoti Baruah, HoD (i/c) Department of Civil Engineering. (Co-ordinator)
2. Mr Mahendra Mohan Rajiung, Lecturer of Mechanical Engineering. (Co-ordinator)
3. Mr. Ramkrishna Pathak, HoD (i/c), Department of Mechanical Engineering. (Member)

4. Mrs Rishamoni Hazarika, Lecturer of Mechanical Engineering. (Member)

viii. Equal Opportunity facilities Cell:

1. Mr Rupak Gogoi , Principal (i/C)(Convenor)
2. Mr. Ramkrishna Pathak, HoD (i/c), Department of Mechanical Engineering(Member)
3. Mr Shekhar Jyoti Baruah, HoD (i/c) Department of Civil Engineering. (Member)
4. Miss Akangkshya Handique , Lecturer in Chemistry (Member)
5. Mr Prokash Pegu ,Lecturer in Physics , (Member)
6. Mr Pulin Gogoi, Sr Instructor (Member)
7. Mrs Bijoy Lakhi Deori , Junior Instructor (Member)
8. Pradip Gogoi , Senior Assistant (Member)
9. Nurjamal Ali , Electrical Lab attendant (Member)

18.6 Programmes:

i. Name of Programmes approved by AICTE:

1. Mechanical Engineering.
2. Civil Engineering.
3. Electrical Engineering.

ii. Name of the Programmes Accredited by NBA: NIL

iii. Total Number of the Courses: 3

iv. For each Programme the following details are to be given (Preferably in Tabular Form):

Name	Number of Seats	Duration	Cut off marks/Rank of admission during the last years
Mechanical Engineering.	40	3 Years	Gen: 46 OBC: 46 ST(P): 42 ST(H): 25 SC : 42
Civil Engineering.	60	3 Years	Gen: 51 OBC: 51 ST(P): 44 ST(H): 38 SC : 42
Electrical Engineering.	40	3 Years	Gen: 50 OBC: 50 ST(P): 42 ST(H): 26 SC : 42

v. Fee (as approved by the State Government):

- 1. 1st Semester: Rs 4700/-**
- 2. 2nd, 4th & 6th Semester: Rs 1950/-**
- 3. 3rd & 5th Semester: Rs 3500 /-**

18.7 Faculty

i. Course/Branch wise list Faculty members:

Branch	Number of Faculties
Mechanical Engineering	4
Civil Engineering	1
Electrical Engineering	2
Physics	2
Mathematics	1
Chemistry	1
English	1

ii. Permanent Faculty: 12

iii. Adjunct Faculty : Nil

iv. Permanent Faculty: Student Ratio: 1 : 36

18.8 Profile of Principal:

- i. Name: Mr. Rupak Gogoi**
- ii. Date of Birth : 06/02/1969**
- iii. Unique ID:1-7485733363**
- iv. Education Qualifications: M. Tech**
- v. Work Experience: 31 years**
- vi. Teaching/Research/Industries /others: 22 years (Teaching) , 9 years (Administrative)**
- vii. Area of Specializations: Environmental science & Engineering**
- viii. Course taught at Diploma/Post Diploma/ Under Graduate /Post Graduate / Post Graduate Diploma Level: Mechanical Engineering**
- ix. Research guidance(Number of students): Nil**
- x. Number of papers Published in National/International Journals/Conferences: Nil**

- xi. Master (Completed /Ongoing) : Completed
- xii. Ph.D (Completed/Ongoing) : NA
- xiii. Projects carried Out: NA
- xiv. Patents (Filed & Granted) : NA
- xv. Technology Transfer: NA
- xvi. Research Publications (Number of Papers published in National/International Journals/Conferences): NA
- xvii. Number of books published with details (Name of the book, Publisher with ISBN, year of the publication , etc) NA

18.9 Fee

- i. No. of Fee waivers granted with amount and name of students: Only one student admitted per year under Tuition Fee waiver category

No of Fee Waivers	Amount	Name	Enrollment ID
1	Rs 4200/-	Debraj Gogoi	2403676

- ii. Number of scholarship offered by the Institution, duration and amount : NIL

18.10 Admission:

- i. Number of seats sanctioned with the year of approval :

Civil Engineering	60
Electrical Engineering	40
Mechanical Engineering	40
Total	140

- ii. Number of Students admitted under various categories each year in the last three years:

Years	Civil Engineering	Electrical Engineering	Mechanical Engineering
2022-23	61	41	43
2023-24	59	38	42
2024-2025	61	43	44

- iii. Number of applications received during last year for admission under

Management Quota and number admitted : Nil

18.11 Admission Procedure:

- i. Mention the admission test being followed, name and address of the Test Agency/State Admission Authorities and its URL(website) : DTE , Assam ; SAMARTH ; www.dteassam.gov.in
- ii. Number of seats allotted to different Test Qualified candidate separately (AIEEE//JEE/ CET (State conducted test/ University tests/CMAT)/ Association conducted test etc.) : NA
- iii. Calendar for admission against Management quota seats: NA
- iv. Last date of request for application : 15/06/2024 (For academic year 2024-25)
- v. Last date of submission of applications: 20/06/2024
- vi. Dates for announcing final results : 15/07/2024
- vii. Release of admission list(main list and waiting lists hall be announced on the same day) : 15/07/2024
- viii. Date for acceptance by the candidate (time given shall in no case be less than 15 days) : 15th to 17th July, 2024
- ix. Last date for closing of admission & Starting of the Academic session : 13/09/2024 & 9/09/2024
- x. The policy of refund of the Fee, in case of withdrawal, shall be clearly notified :
The fees paid at the time of admission is refunded after deduction of 10% of the total admission fees if the candidate surrenders his/her seat before the last date of the admission as fixed by Directorate of Technical Education.

Criteria and Weightages for Admission

- i. Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc. :
- ii. Mention the minimum Level of acceptance, if any :
 - a. Applicants must have passed the HSLC or equivalent examinations with Mathematics & Science as compulsory subjects in a single sitting (without grace marks in Mathematics & Science)
- iii. Mention the cut off Levels of percentage and percentiles core of the candidates in the admission test for the last three years :
- iv. Display marks scored in Test etc. and in aggregate for all candidates who were

admitted. (Attached)

Results of Admission under Management seats/Vacant seats

- i. Composition of selection team for admission under Management Quota:**
- ii. List of candidate who have been offered admission:**
- iii. Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate:**

Information of Infrastructure and Other Resources Available

- i. Number of Class Rooms and size of each : Total : 8 CR (72sq.m each) & DH
(132.24 Sq.m)**
- ii. Number of Tutorial rooms and size of each : 01 (72 Sq.m)**
- iii. Number of Laboratories and size of each: 4 no.s (67.5 Sq.m each) , 4 Nos (66 Sq.m each)**
- iv. Number of Computer Centers with capacity of each: 01, 166m² , 52 Computers**
- v. Central Examination Facility, Number of rooms and capacity of each: 01, 96.38sq.m**
- vi. Online examination facility (Number of Nodes, Internet bandwidth, etc.): 01, 100 mbps**
- vii. Barrier Free Built Environment for disabled and elderly persons: Yes, provision of ramps in New Academic Building.**
- viii. Fire and Safety Certificate: Fire safety equipments except hydrant system.**
- ix. Hostel Facilities: 01 Boys' Hostel (104 nos Capacity), 01 Girls' Hostel (54 nos capacity)**
- x. Number of Library books/ ebooks /Titles /Journals available (Programme-wise): 21050 books (CV= 6302,EL= 59847,ME= 5605) Non Technical Books = 3159**
- xi. List of online National/International Journals subscribed: 09 Nos (National: Civil-03, Electrical-03, Mechanical- 03)**
- xii. National Digital Library(NDL)subscription details: A/F**
- xiii. List of Major Equipment/Facilities in each Laboratory/Workshop: Kept in record files of central store**
- xiv. List of Experimental Set up in each Laboratory/Workshop: Available in each labs**

& Workshop

- xv. **Innovation Cell: Yes**
- xvi. **Social Media Cell: Yes**
- xvii. **Compliance of the Academic Bank of Credit (ABC), applicable to PGCM/ PGDM Institutions and University Departments: NA**
- xviii. **To upload the respective short video(1-2min) of Infrastructure and facilities available w.r.t the courses in the website: Uploaded in institute website**
- xix. **Games and Sports Facilities: Yes**
- xx. **Teaching Learning Process: Yes**
- xxi. **For each Post Graduate Courses give the following: NA**
- xxii. **Title of the Course: NA**
- xxiii. **Laboratory facilities exclusive to the Post Graduate Course : NA**
- xxiv.

Enrolment and placement details of students in the last 3 years:

Table showing the position of branch wise placement of students							
Sl. No	Name of the Branch	Year	Nos. of passed out students	Nos. of students applied for campus interview	Nos. Of students selected in the campus selection	Nos. of students selected outside the campus selection	Total placement
1	Mechanical Engineering	2023	37	30	10	2	40
	Electrical Engineering		35	16	9	5	
	Civil Engineering		51	24	12	2	
2	Mechanical Engineering	2024	37	20	10	0	23
	Electrical Engineering		36	18	11	0	
	Civil Engineering		55	0	0	2	
3	Mechanical Engineering	2025 (Till Date)	Appearing	1	1	2	0
	Electrical Engineering		Appearing	0	0	0	
	Civil Engineering		Appearing	2	0	2	

List of Research Projects/ Consultancy works: NA

MoUs with Industries: 6 MoU's already in existence with:

- 1) Webflex consultancy service Pvt Ltd,Kolkata**
- 2) Kaziranga University,Jorhat,Assam**
- 3) Institute of Electronics and Electricals,Dibrugarh,Assam**
- 4) Orient Engineering Works,Dibrugarh,Assam**
- 5) Janta Engineering Works,Dibrugarh,Assam**
- 6) Mazumder Electricals, Dibrugarh,Assam**

